

Minnesota 4R Nutrient Stewardship Certification Program

Request for Proposals: Seeking Auditors as Third-Party Independent Contractors

The Minnesota 4R Nutrient Stewardship Certification Program (NSCP) is seeking qualified independent contractors who have agronomy, nutrient management, and agricultural production expertise. The 4R NSCP is a voluntary, industry-led certification program for agricultural retailers and nutrient service providers.

Expectations:

- Contractors are expected to perform on-site audits at participating retailer locations and facilities
- On-site audits will typically take anywhere from 3-5 hours
- Audit reports are required within 30 days of on-site audit for each location
- Auditor will review evidence provided by the retailer and evaluate compliance with 19 standards

Each year, the program aims to speak with at least 20 agricultural retailers to discuss potential participation in the program, with a goal of certifying a minimum of five new facilities annually. In order to maintain certification, on-site audits will be conducted every other year at each certified facility, ensuring a consistent and manageable audit schedule. The program is targeting steady growth, with a goal of reaching 25 certified retail facilities by 2030.

Current contractual fees include \$800 per on-site audit and reasonable travel expenses to each retail location, as agreed upon by the 4R Coordinator and Auditor.

If interested, please email a letter of interest, a conflict of interest declaration form, and a complete resume to Emma Haydock, 4R Coordinator and CCA Administrator with Minnesota Crop Production Retailers, at emma@mcpr-cca.org. More information is available at this [link](#).