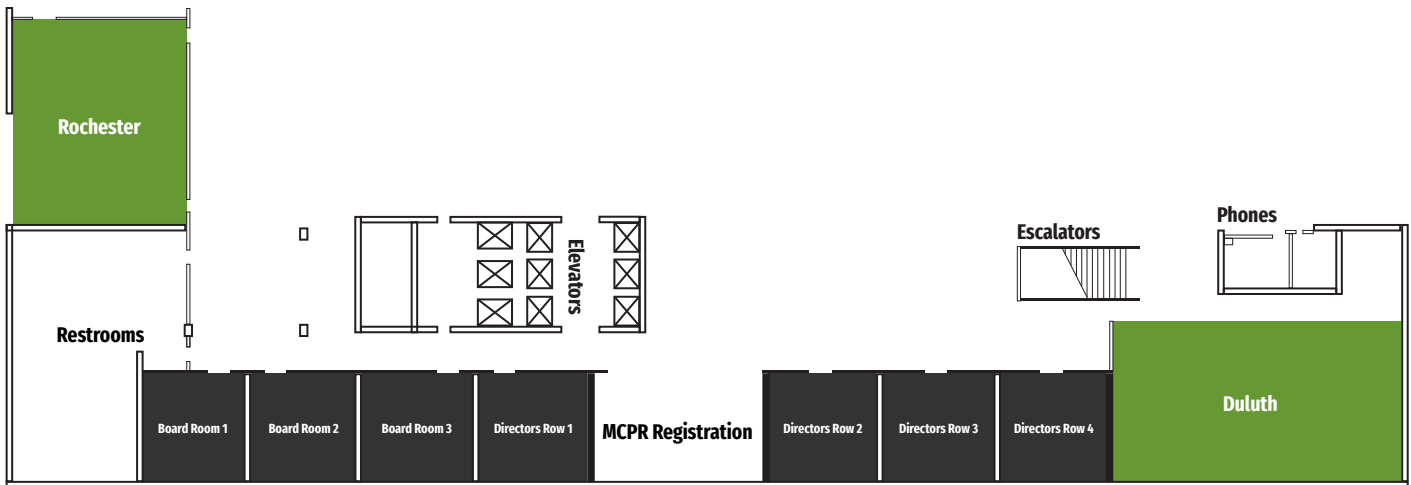




2025 CPM Short Course & MCPR Trade Show Meeting/Hospitality Room Opportunities

Requirements:

- Space is limited to Board Room 1-3, Director Row 1-4, (boardroom configuration), Rochester and Duluth (configuration options available by request). All rooms can be used for meetings and/or hospitality.
- Limited to MCPR members & exhibitors.
- All meeting attendees are required to be registered for the MCPR Short Course and Tradeshow.
- Times are limited to 7-9 a.m., 11 a.m.-1 p.m. (limit 20 individuals) and after 3 p.m. (may exceed 20 individuals).
- Rooms will be assigned as a first come first serve basis. MCPR reserves the right to assign rooms based upon availability.
- No outside food/beverage allowed. Food/beverage service (Breakfast, Lunch, Hospitality) is available through the Hilton Hotel. Contact Patrick Wilson at 612.397.4900 or patrick.wilson2@hilton.com to complete a separate contract with the Hilton Hotel.
- The price for boardroom 1-3 and director row 1-4 is \$250 per time slot. The price for Rochester and Duluth is \$500 per time slot. This price is only for the room and does not include extras like A/V or food/beverage.



Requested Room	Room Time	Mon 12/1	Tues 12/2	Wed 12/3	Thurs 12/4
Board Room [] 1 [] 2 [] 3	[] 7-9 a.m. (20-person limit)	[] \$250	[] \$250	[] \$250	[] \$250
Directors Row [] 1 [] 2 [] 3 [] 4	[] 11 a.m.-1 p.m. (20-person limit)	[] \$250	[] \$250	[] \$250*	[] \$250*
Rochester []	[] After 3 p.m. (May exceed over 20 people)	[] \$250	[] \$250	[] \$250	[] \$250
Duluth []					
Note: Rochester/Duluth will have an upcharge of \$250 per time slot	Meeting Room Total:				

Name: _____ Phone: _____ Email: _____

Company: _____

Address: _____ City, State, Zip: _____

Return to MCPR, Attn: Erin Rossow, 1020 Innovation Lane, Mankato, MN 56001

Phone: 507-902-9191 Email: erin.rossow@agmgmtsolutions.com

www.mcpr-cca.org